



**Lloyd Hall Management Committee
Annual Report for the Year ended 31 December 2019**

Charity Name and Number

The Lloyd Hall
Registered Charity 305088
www.lloydhall.org

Trustees

Mr Roger Messenger, Chairman
Mr William Morle
Mrs Patricia Hewett
Mr Paul Daniels
Mr Robin Kirkland

Professional Advisors

Bankers
Natwest Bank
16 The Boulevard
Crawley
West Sussex
RH10 1XU

Independent Examiner

Mrs Helen Hiscocks

Correspondence address for treasurer

Peter Brackett
The Vikings
Farley Common
Westerham
Kent TN16 1UB

Independent Examiner's Report to the Trustees of the Lloyd Hall Management Committee

I report on the accounts of the Lloyd Hall Management Committee for the year ended 31 December 2019 which are set out in this document.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and,
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and by comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required under an audit and consequently no opinion is given as to whether the accounts present a 'fair and true' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) Which gives me reasonable cause to believe that in any material respect the requirements
 - a. To keep accounting records in accordance with section 130 of the 2011 Act; and
 - b. To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

- (2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs Helen Hiscocks.....

HISTORY, OBJECTIVES AND ACTIVITIES OF THE LLOYD HALL

The Lloyd Hall commemorates the Lloyd family who, for nearly a hundred years, owned most of the land that now constitutes Outwood parish. Alfred Lloyd (1845-1919) came from a family with banking, corn-merchant and brewing connections. In 1875 he bought the modest estate previously known as Brown's Hill Farm, of some 250 acres, on which a country house called Harewoods had been built in the 1850s. He added to this property steadily over the next 20 or 30 years, notably acquiring Burstow Park and its commons in 1889, until he had some 2000 acres.

His son Theodore (1872-1959) continued to acquire land, including in 1925 the triangle bounded by Millers Lane, Wasp Green Lane and Brickfield Road. A parcel of this land he gave to the village of Outwood in 1938, and built a hall on it which he also gave to the village. This replaced a parish room provided by his father forty years earlier. Sir Jeremiah Colman of Gatton Park performed the opening ceremony in February 1938, when Mr Lloyd explained that the hall had been built in association with the National Council of Social Service, an institution founded in 1919 "for the purpose of the betterment of village life by the building of village halls".

In 2014 Lloyd Hall was demolished and a new hall opened on January 31 2015. Since the hall's opening there has been significant interest among previous and new hirers and we have seen a gradual growth in the monthly hiring revenue. The key role of the hall continues to be a place for the residents of Outwood to meet and we are delighted that in addition to the regular coffee mornings, the hall now hosts a regular film night as well as a broader range of activities such as tea dances, Pilates and meditation classes.

The Lloyd Hall has provided a local venue for social, sporting and educational activities within the village of Outwood for nearly 70 years. It is the site for the annual Outwood Village Show, which incorporates the Horticultural Society competitions. It is used regularly by many village organisations, including the Women's Institute.

MANAGEMENT AND GOVERNANCE ARRANGEMENTS

The current trust document suggests that Trustees are drawn from a list of village organisations, some of which no longer participate. Existing Trustees are volunteer residents of the village.

The Trustees sit in a management committee, together with other individuals representing other village organisations to deal with the day-to-day running issues. Meetings are open and held every six weeks or so, following advertisements in local periodicals. The committee officers are Chair, Treasurer, Secretary and Bookings Secretary.

ACHIEVEMENTS AND PERFORMANCE

We continue to receive support for the use of Lloyd Hall from local groups as well as private hirers. The Lloyd Hall is used by individuals and groups outside the village who offer exercise and special needs classes as well as by the general public for social purposes, such as parties for birthdays, weddings and christenings.

Fundraising

We held five major events this year.

- A vintage evening of variety acts by local residents modelled on “The Good old Days” that raised £1,010
- Lloyd Hall hosted an evening with Tommy Blaize a vocalist, composer, pianist, and guitarist; perhaps best known as a vocalist on BBC One's Strictly Come Dancing. This evening raised £1,053.
- A bake sale raised £923.
- An auction of promises with the specific objective of raising money to support the creation of parking along Brickfield road, raised £8,204.
- The annual Outwood Village Show raised £1,911.

FINANCIAL REVIEW

Whilst the Trustees do not have a formal policy in relation to the level of reserves retained, it is an objective that operating income should meet broadly meet operating expenditure. This is monitored at each meeting, with particular reference to income and expenditure relative to comparable points to the prior year.

The accounts for the year ended December 2019 show an operating deficit of £2,089.42, being the net of £24,121.24 receipts, bank interest of £8.31 and operating expenditure of £26,218.97. Private lettings proved the largest source of income at £12,282.05 for the year, followed by sports/dance/education groups which collectively provided income of £9,908.19. Coffee mornings continued to be very popular and contributed £1,331 to income.

Major items of expenditure included fuel £6,321.29, insurance £2,246.65, cleaning £4,022.40 and general maintenance £7,017.68.

Non-operating costs were comprised purely of fundraising expenses (£258.90) and the final payment of £5,000 in respect of the PSDS loan (£25,000 repayable over 5 years).

Taking operating and non-operating items together, the hall made a profit for the year of £9,975.51. The surplus for 2018 was £15,510.82 and provisioning for liabilities accrued over the year but payable in 2019 (£1,350) the net surplus shown in the 2019 accounts is £28,398.06.

Full details of the income and expenditure and year end balances for the bank accounts are provided in the Appendix.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity Law requires the Trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the charity and its financial activities for that period. In preparing those financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgments and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operational existence.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Acts 1993 and 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

The Trustees asked Mrs Helen Hiscocks to act as Independent Examiner, to which she very kindly agreed.

Signed on behalf of the Trustees.

Roger Messenger
January 2020

Appendix - Accounts for year ending 31 December 2019

RECEIPTS	2019	2018	2017
	£	£	£
Private lettings	12,282.05	14,162.45	21,787.92
Women's Institute	600.00	550.00	500.00
Sport/Dance/Education	9,908.19	9,209.17	7,666.75
Coffee morning	1,331.00	2,668.00	1,227.00
Subtotal	24,121.24	26,589.62	34,153.99
Interest on Reserve Account	8.31	6.23	0.92
Interest on Nationwide Bond/Account	-	0.03	1.29
Interest on Halifax Bond/Account	-	0.13	0.13
Interest on Virgin Account	-	0.41	0.41
Subtotal	8.31	6.80	2.75
Total income	24,129.55	26,596.42	34,156.74
EXPENDITURE	2019	2018	2017
Electricity	1,880.69	1,703.63	2,110.62
Repairs/Maintenance	7,017.68	6,741.16	5,964.18
Insurance	2,246.65	2,515.30	2,491.00
Rates/Water	1,335.20	1,990.71	2,031.20
Cleaning	4,022.40	4,205.60	4,404.00
Fuel Oil	6,321.29	4,724.32	5,029.37
Booking Secretary	1,560.00	1,560.00	1,560.00
Gardening	557.25	501.00	262.50
Miscellaneous	129.30	115.00	343.11
Music Licence	510.33	823.70	502.73
Telecoms	638.18	506.76	503.16
Window cleaning	-	-	140.00
Subtotal	26,218.97	25,387.18	25,341.87
NET ANNUAL PROFIT/(LOSS) BEFORE NON OPERATIONAL ACTIVITY	- 2,089.42	1,209.24	8,814.87
NON-OPERATIONAL ACTIVITY	2019	2018	2017
Love Lloyd Hall 50/50	3,690.00	4,617.00	3,530.00
Fundraising	11,190.11	-	1,766.40
EasyFundraising	158.72	65.23	73.95
Shoestring Productions Donations	-	1,850.00	1,600.00
Surrey CC Improvements Fund	-	6,000.00	-
Private Donations	-	551.50	587.00
Outwood Village Show donation	4,000.00	700.00	-
Gift Aid reclaim	-	-	-
Subtotal Fundraising	19,038.83	13,783.73	7,557.35
Non operational expenses			
50/50 payments	1,715.00	2,850.00	2,048.48
Fundraising expenses	258.90	-	-
Rebuild (other)	-	12,570.00	11,001.15
JustGiving costs	-	-	90.00
Payment of PSDS loan	5,000.00	5,000.00	5,000.00
Adjustment to prior year provision	-	122.98	-
Subtotal expenses	6,973.90	20,297.02	18,139.63
Net non operational activity	12,064.93	(6,513.29)	(10,582.28)
NET ANNUAL PROFIT/(LOSS)	9,975.51	(5,304.05)	(1,767.41)

ASSETS	2019	2018	2017
	£	£	£
Cash at Bank and petty cash	17,000.01	6,007.81	8,085.66
Reserve Account	4,171.98	5,163.67	10,157.44
Outwood Village Show Account	2,406.28	4,494.55	4,492.75
Love Lloyd Hall 50/50 Club Account	5,760.68	5,785.68	4,018.68
Nationwide	320.79	320.79	320.76
Halifax	88.32	88.32	88.19
Subtotal	<u>29,748.06</u>	<u>21,860.82</u>	<u>27,163.48</u>
LIABILITIES			
50/50 Club Prizes Payable and Prepaid subscriptions	1,350.00	1,350.00	1,350.00
Rebuild cost provision	-	-	14,125.00
Project cost provision	-	-	1,306.00
PSDS	-	5,000.00	5,000.00
Subtotal	<u>1,350.00</u>	<u>6,350.00</u>	<u>21,781.00</u>
NET SURPLUS	<u>28,398.06</u>	<u>15,510.82</u>	<u>5,382.48</u>

Reconciliation of bank accounts

	£	£		£	£
Current account			50/50 account		
Opening balance at Current account		6,007.81	Opening balance at 50/50 account		5,785.68
Income through account	39,470.07		Income through account	3,690.00	
Expenditure through account	- 31,477.87		Expenditure through account	- 1,715.00	
Money transferred in from other accounts	3,000.00		Money transferred to current	- 2,000.00	
Net position	10,992.20	<u>17,000.01</u>	Net position	- 25.00	<u>5,760.68</u>
Closing balance at current account		<u>17,000.01</u>	Closing balance at 50/50 account		<u>5,760.68</u>
Deposit account			OVS account		
Opening balance at Deposit account		5,163.67	Opening balance at OVS account		4,494.55
Income through account	8.31		Income through account	3,481.73	
Expenditure through account	-		Expenditure through account	- 1,570.00	
Money transferred to current	- 1,000.00		Money transferred to current	- 4,000.00	
Net position	(991.69)	<u>4,171.98</u>	Net position	(2,088.27)	<u>2,406.28</u>
Closing balance at Deposit account		<u>4,171.98</u>	Closing balance at OVS account		<u>2,406.28</u>

Accounts examined by:
Mrs Helen Hiscocks

Accounts prepared by:
Peter Brackett (Hon. Treasurer)

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